



Summer 2011

Dear Parent/Guardian

**ARRANGEMENTS FOR LUNCH**

I should like to know the arrangements you would like making for your son/daughter at lunchtime for September 2011.

I am very concerned for the well being and safety of our pupils at lunchtime and the harm that can be done to the good name of the school. The school has improved the facilities and choice available in school and I intend to do everything I can to keep pupils on the school premises. Visiting the local shops is **not** permitted. I would ask for your support in ensuring that your son/daughter chooses one of the following alternatives:

1. To buy a school meal or a snack, to eat it in school and to remain on the premises for the whole of the lunch period.
2. To bring sandwiches, to eat them in school and to remain on the premises for the whole of the lunch period.
3. To go **home** for lunch.

**ONCE YOU HAVE CHOSEN ONE OF THESE ALTERNATIVES  
WE WOULD EXPECT IT TO REMAIN IN FORCE FOR TWELVE MONTHS**

Those pupils who choose to go home will then be given a 'pass' and all other pupils will be expected to remain on school premises right through the lunch break. The pass does not allow pupils to visit the local shops. If this rule is broken the pass will be taken from them. In order for a pass to be issued a written request must be sent into school along with a passport size photograph signed on the back by the pupil's parent/guardian.

I would be most grateful if you would return the completed slip below as soon as possible.

Yours sincerely

D A Lowe  
**Headteacher**

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**To the Year Tutor**      **ARRANGEMENTS FOR LUNCH – SEPTEMBER 2011**

Name of Pupil: \_\_\_\_\_ Registration Group \_\_\_\_\_

\* I wish my son/daughter to remain for school lunch/snack.

\* I wish my son/daughter to have sandwiches at school.

\* I wish my son/daughter to go home for lunch and enclose a passport size photograph signed on the back along with a written request.

\* Please cross out where inapplicable.

Signed \_\_\_\_\_